

West Sussex County Council

Proposed Executive Decision for **28 February 2019** call-in deadline **5 p.m. on 11 March 2019**

The following proposed key decision has been endorsed by an officer and will come into effect at the end of the call-in period unless the call-in procedure is activated.

Decision Title & Ref No:	Procurement of an Interim Building Maintenance Services Contract OKD25 18-19
Officer responsible for Decision	Lee Harris - Executive Director Economy, Infrastructure and Environment
West Sussex Plan priority	A Council that Works for the Community
Electoral Divisions	All Divisions
Key Decision	Yes
Purpose	<p>This report seeks approval to award an interim contract to Scottish and Southern Energy Contracting Ltd (SSE) to continue to provide a broad range of essential property maintenance services in County Council buildings throughout West Sussex.</p> <p>The interim contract is to run from 1 April 2019 to 30 September 2019 with a contract value up to £2.4m for this six month period.</p> <p>This interim contract will enable the incumbent maintenance contractor to continue with the fulfilment of the County Council's ongoing building related statutory and other obligations. This will help ensure that the County Council's buildings remain open and provide safe, compliant and appropriate environments to support the delivery of all County Council services.</p> <p>This requirement has arisen due to the additional time required to procure a new term maintenance contract in full compliance with the Public Contract Regulations 2015 and the County Council's Standing Orders on Procurement and Contracts.</p>
Decision	The Executive Director Economy, Infrastructure and Environment has agreed that an interim contract be awarded to SSE Contracting Ltd. up to the value of £2.4m to commence 1 April 2019 and complete 30 September 2019.
Interest and nature of interest declared	None
Service Contact	Tony Farrant, Principal Manager, Facilities Management - Tel: 22795
Democratic Services/ Call-in Contact	Suzannah Hill 033022 22551
Background Papers	See report for details